

**GLCAP Policy Council Minutes
August 20, 2025**

Policy Council Executive members were all invited to a meeting via email and phone on August 20, 2025. All members were emailed the materials for approval.

Policy Council Member Attendance							
Bowling Green FD	Hope	Santangelo	Present	Fostoria FD	Andrea	Hickle	Present
Clyde FD	Lesha	Dinan	Absent	Genoa FD	Joyce	Hadley	Present
Community Representative - Seneca County	Shyanna	Walsh	Present	Perrysburg FD	Vacant		
Community Representative - Wood County	Gina	St. Bonore	Absent	Port Clinton Full Day	Ashley	Gallardo	Present

Staff present: Jacquie Wells, Michelle Foos, and Jill Butzin.

Quorum was met.

Approval from GLCAP Policy Council Executive Committee to review, approve and submit the following application.

Nutrition and Healthy Eating for Head Start (HS) Children and Families	
Funding Source	United States Department of Health and Human Services (HHS)
Amount	\$164,608
Program Period	September 30, 2025 – July 31, 2026
Statement of Work	To review, approve, and submit an application for one-time supplemental funds to promote nutrition and healthy eating in the Head Start Program. These funds will be used to update materials, supplies, and equipment to support healthy meals and snacks for children. Funds will also support staff participation in the “I am Moving I am Learning” Curriculum Training in June 2026.
Geography of Service Area	Wood, Sandusky, Ottawa, and Seneca counties
Numbers to be Served	573

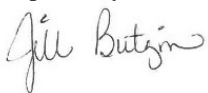
Budget	
Personnel	\$0
Participant Expenses	0
Operations	148,244
Contractual	0
Subrecipient	0
De Minimis	16,364
Total Expenses	\$164,608
Match/Inkind	\$41,152

Hope Santangelo moved to approve the above application.

Ashley Gallardo seconded the motion.

Motion carried.

Respectfully submitted,



Jill Butzin
Administrative Assistant
GLCAP Early Childhood Program

GLCAP Policy Council Minutes
July 10, 2025

Policy Council Executive members were all invited to a meeting via email and phone on July 10, 2025. All members were emailed the materials for approval.

Policy Council Member Attendance							
Bowling Green FD	Hope	Santangelo	Present	Fostoria FD	Andrea	Hickle	Absent
Clyde FD	Lesha	Dinan	Absent	Genoa FD	Joyce	Hadley	Absent
Community Representative - Seneca County	Shyanna	Walsh	Present	Perrysburg FD	Marli	Fisher	Present
Community Representative - Wood County	Gina	St. Bonore	Absent	Port Clinton Full Day	Ashley	Gallardo	Absent

Staff present: Jacquie Wells, Michelle Foos, and Jill Butzin.

Quorum was met.

Approval from GLCAP Policy Council Executive Committee to review, approve and submit the following carry over request.

<i>NWO Early Head Start Expansion/Partnership Program</i>	
Funding Source	U.S. Department of Health and Human Services (HHS)
Amount	\$349,999
Program Period	September 1, 2024 – July 31, 2025
Statement of Work	To review, approve and submit a carryover request to move unspent operating and start-up funds from the 2024-2025 program year to the 2025-2026 program year. Our delegate, Hancock, Hardin, Wyandot and Putnam (HHWP) Community Action Commission plans to utilize these funds to complete minor renovations on a facility in Findlay, OH that will serve infants and toddlers.
Geography of Service Area	Hancock County
Numbers to be Served	32

<i>Budget</i>	
Personnel	\$0
Participant Expenses	0
Operations	0
Contractual	0
Subrecipient	349,999
De Minimis	0
Total Expenses	\$349,999
Match/Inkind	\$87,500

Shyanna Walsh moved to approve the above carry over request.

Hope Santangelo seconded the motion.

Motion carried.

Respectfully submitted,



Jill Butzin
Administrative Assistant
GLCAP Early Childhood Program