

GLCAP MSHS Policy Council Minutes
October 8, 2024

GLCAP MSHS Policy Council conducted their meeting virtually on October 8, 2024 through Zoom and phone conferencing.

ICE BREAKER

Joan welcomed all attending and Martha Jones conducted an ice breaker; attendee introductions were made.

CALL TO ORDER

Joan Oliver called the meeting to order at 6:07 p.m.

ROLL CALL

Martha Antonio Lorenzo took roll call from Ice breaker:

MSHS Policy Council Member Attendance			
Center	First Name	Last Name	Attendance
Fremont	Heatherly	O'Connor	Present
New Carlisle	Celia	Ruiz	Present
New Carlisle	Viviana	Gutierrez	Present
Shiloh	Yesenia	Morales	Present
Shiloh	Araceli	Huerta	Present
Napoleon	Martha	Antonio Lorenzo	Present
Community Representative - New Carlisle	Maria	Goeser	Absent
Community Representative - Fremont	Malena	Gutierrez	Absent
Community Representative - Napoleon	Kanna	Byers	Present
Community Representative – Shiloh	Vacant		

Staff present: Joan Oliver, Gabriel Maxwell, Angela Miller, Jill Butzin, Brandi Drosky, Jacquie Wells, Abigail Hernandez, Martha Jones, Tiffini Lance, and Modesta Barraza

Quorum was met.

ADOPTION OF THE AGENDA

Celia Ruiz moved to approve the agenda.

Viviana Gutierrez seconded the motion.

Motion carried.

APPROVAL OF THE MINUTES

Kanna Byers moved to approve the minutes.

Yesenia Morales seconded the motion.

Motion carried.

CORRESPONDENCE

Correspondence is included in the IM & PIs of the Early Childhood Board Report.

FINANCIAL REPORT

Angela Miller presented and explained the financial report.

DIRECTOR'S REPORT

- ♦ Jacquie Wells shared the Early Childhood Board Monthly Report which includes Information Memorandums and program instructions. The reports are available online.
- ♦ Jacquie Wells reported on the Credit Card Summary. Reports are available online.
- ♦ Jacquie Wells shared CLASS monitoring results.
- ♦ Jacquie Wells shared the Napoleon Deficiency Correction letter was approved.
- ♦ Jacquie Wells shared the Under Enrollment Letter from the Office of Head Start.
- ♦ Jacquie Wells shared the Shiloh Incident Correspondences from the Office of Head Start.

Policy Council Executive Committee Reports

None

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GLCAP MSHS EDUCATION REPORT

Brandi Drosky reviewed the School Readiness Outcomes.

CENTER HIGHLIGHT

Joan Oliver shared a power point presentation from Fremont Center on bus protocols.

GLCAP BOARD REPORT

None

SUPPORT SERVICES REPORTS

Joan Oliver shared the Health & Mental Health Advisory updates.

NEW BUSINESS

1. **New Hires/Terminations Approval August**

Viviana Gutierrez moved to approve the New Hires/Terminations.

Yessenia Morales seconded the motion.

Motion carried.

2. **PIR**

Angela Miller reviewed the PIR data.

QUESTIONS, COMMENTS, CONCERNS

- Next meeting will be in April 2025.
- Jill Butzin, Jacquie Wells and Joan Oliver thanked everyone for participating this year and hope to see them all again next program year.
- Jacquie Wells stated prayers out there for all family and friends of anyone affected by the hurricanes.

ADJOURN

Joan Oliver adjourned the meeting at 7:15 p.m.

Respectfully submitted,



Jill Butzin

Administrative Assistant

GLCAP Early Childhood Program