

**GLCAP Migrant and Seasonal Head Start Self Assessment 2025**  
**Corrective Action/ Improvement Plan Created 10/14/24**

Component Area	Regulation	Improvement/Corrective Action Plan	Lead Person	Due Date	Follow up
<b>PROGRAM GOVERNANCE</b>	No Findings				
<b>ERSEA</b>	1302.13 Recruitment of Children. A program must develop and implement a recruitment process designed to actively inform all families with eligible children within the recruitment area of the availability of program services.	<b><u>Improvement Plan:</u></b> Hire a Recruitment Specialist with the focus on community outreach, relationship building with growers and employers, and representative on community groups to enhance recruitment and outreach for the Migrant Seasonal Head Start Program.	Jacquie Wells	2/1/2025	
<b>ERSEA</b>	1302.15 Enrollment. (a) Funded enrollment. A program must maintain it's funded enrollment level and fill any vacancy as soon as possible.	<b><u>Improvement Plan:</u></b> Improve enrollment at each site to ensure that full Cumulative Enrollment of 324 is met by 7/31/25 as measured by End Of the Month Enrollment to the Office of Head Start. Strategies and detail are explained on the Full Enrollment Initiative program plan.	Joan Oliver	7/31/2025	
<b>PROGRAM STRUCTURE</b>	No Findings.				

**GLCAP Migrant and Seasonal Head Start Self Assessment 2025**  
**Corrective Action/ Improvement Plan Created 10/14/24**

Component Area	Regulation	Improvement/Corrective Action Plan	Lead Person	Due Date	Follow up
<b>EDUCATION AND CHILD DEVELOPMENT PROGRAM SERVICES</b>	1302.31 Teaching and learning environment (b) Effective teaching practices (1) Teaching practices must (i) Emphasize nurturing and responsive practices, interactions, and environments that foster trust and emotional security; are communication and language rich, promote critical thinking and problem solving; social, emotional, behavioral, and language development, provide supportive feedback for learning; motivate continued effort, and support all children' engagement in learning experiences and activities.	<b><u>Improvement Plan:</u></b> Annual CLASS Training for teaching staff, new and returning. Focusing on Concept Development, Quality of Feedback, and Language Modeling. Focus on CLASS scores and follow up during planned Professional Development Days and one-on-one as needed. CLASS Observations will be conducted 2 times during the season for each classroom that has been open for 30 days or more.	Brandi Drosky	10/1/2025	
		<b><u>Improvement Plan:</u></b> New and returning staff will receive training around the implementation of positive guidance, standards of conduct, negative and positive climate, and the GLCAP Step Back Procedure. Follow up training and guidance will be shared during Professional Development Days/Staff Meetings and one-on-one as needed.	Brandi Drosky	10/1/2025	

**GLCAP Migrant and Seasonal Head Start Self Assessment 2025**  
**Corrective Action/ Improvement Plan Created 10/14/24**

Component Area	Regulation	Improvement/Corrective Action Plan	Lead Person	Due Date	Follow up
<b>EDUCATION AND CHILD DEVELOPMENT PROGRAM SERVICES</b>	1302.31 Teaching and learning environment (b) Effective teaching practices (ii) Focus on promoting growth in the developmental progressions described in the HSELOF by aligning with and using the Framework and the curricula to direct planning of organized activities, schedules, lesson plans, and the implementation of high-quality early learning experiences that are responsive to and build upon each child's individual pattern of development and learning.	<u><b>Improvement Plan:</b></u> Review and train on classroom basics when opening a classroom- daily routine, classroom rules, job charts- teacher led vs child led activities and individualizing on lesson plans based on children's interests and needs.	Brandi Drosky	6/1/2025	
<b>HEALTH SERVICES</b>	1302.42 Child health status and care. (b) Ensuring up-to-date child health status (1), (c ) Ongoing Care. 1-4.	<u><b>Improvement Plan:</b></u> Improve the Outcomes of children, particularly ages six months to age three, in obtaining annual preventative oral health exams. For all children, increase the percentage of children completing treatment for those who are identified as needing follow up care.	Joan Oliver	10/1/2025	
		<u><b>Improvement Plan:</b></u> Provide both parent and child education and experience to reduce the number of children measured as obese on the BMI Metrix as measured by height and weight data.	Joan Oliver	10/1/2025	
<b>NUTRITION SERVICES</b>	No Findings.				

**GLCAP Migrant and Seasonal Head Start Self Assessment 2025**  
**Corrective Action/ Improvement Plan Created 10/14/24**

Component Area	Regulation	Improvement/Corrective Action Plan	Lead Person	Due Date	Follow up
<b>FAMILY AND COMMUNITY ENGAGEMENT PROGRAM SERVICES</b>	No Findings.				
<b>ADDITIONAL SERVICES FOR CHILDREN WITH DISABILITIES</b>	No Findings.				
<b>TRANSITION SERVICES</b>	No Findings.				
<b>SERVICES TO ENROLLED PREGNANT WOMEN</b>	Not Applicable.				
<b>HUMAN RESOURCE MANAGEMENT</b>	No Findings.				
<b>PROGRAM MANAGEMENT AND QUALITY IMPROVEMENT</b>	1302.102 Program goals, continuous improvement, and reporting. (d) Reporting (1) A program must submits Reports as appropriate.	<b>Improvement Plan:</b> Update reporting procedure to match the revised standards. Include a flow chart and clearly outlined responsibilities throughout the program on when and how to report health and safety incidences. Ensure that all staff are trained in the reporting procedure.	Brandi Drosky	5/1/2025	
<b>FINANCIAL REQUIREMENTS</b>	No Findings.				
<b>ADMINISTRATIVE REQUIREMENTS</b>	No Findings.				
<b>PROTECTIONS FOR THE PRIVACY OF CHILD RECORDS</b>	No Findings.				
<b>DELEGATION OF PROGRAM OPERATIONS</b>	Not Applicable.				
<b>FACILITIES</b>	No Findings.				

**GLCAP Migrant and Seasonal Head Start Self Assessment 2025**  
**Corrective Action/ Improvement Plan Created 10/14/24**

Component Area	Regulation	Improvement/Corrective Action Plan	Lead Person	Due Date	Follow up
TRANSPORTATION	1303.70 Purpose (b) Providing transportation services. (2) A program that provides transportation services must make reasonable efforts to coordinate transportation resources with other human service agencies in it's community in order to control costs and to improve the quality and availability of transportation services.	<b>Improvement Plan:</b> Complete and waitlist eligible families throughout the service area to determine the need for services and transportation. Continue to recruit bus drivers, provide opportunity for certification for Assistants and Aides. Research, as needed, cost for additional busses.	Joan Oliver	6/1/2025	