

**GLCAP Early Childhood Program  
Policy Council**  
Meeting Held at HQ Conference RM 10  
Wednesday, October 8, 2025, 10:00 am  
**Agenda**

**Ice Breaker**

**Call to Order** – Andrea Hickle, Vice President

**Roll Call** – Brittany Modlinski, Secretary

- ✓ Adoption of Agenda - Andrea Hickle, Vice President
- ✓ Approval of Minutes from June Meeting - Andrea Hickle, Vice President

**Correspondence** – Andrea Hickle, Vice President

**Financial Report** – Angela Miller, MIS Coordinator

**Director's Report** – Jacquie Wells, Child Development Director

- ✗ Monthly Report to Policy Council and Board of Directors, with Information Memorandums and Program Instructions
- ✗ Credit Card Summary/Statements
- ✗ Agency Audit Report
- ✗ GLCAP Annual Report
- ✗ Program Information Reports for all grants
- ✗ Head Start Risk Assessment Notification Review Report
- ✓ **Policy Council Executive Committee Reports/ Special Meeting-**
  - 7/10/25 NWO Early Head Start Expansion/Partnership Program carry over request
  - 8/20/25 Nutrition & Healthy Eating for Head Start Children and Families application

**GLCAP Board Report**

**Center Reports**

**Program Component Reports**

- ✓ Education –Elizabeth Martinez
  - ✓ PFCE - Parent Satisfaction Survey, Family Engagement Plan – Michelle Foos, PFCE Coordinator
  - ✓ Health/Nutrition Coordinator-USDA Civil Rights training-Elizabeth Valentine

**Unfinished Business**

**New Business**

- ✓ New Hires/Terminations Approval – Andrea Hickle, Vice President
- ✗ School Readiness Goals Updates – Angela Miller, MIS Coordinator
- ✗ Parliamentary Mini-Training-Duties of Officers, Michelle Foos, PFCE Coordinator
- ✓ Election Of Officers-Andrea Hickle, Vice President
- ✓ Appointment of Committees

Questions, Comments, Concerns – Andrea Hickle, Vice President

Sharing Time – Ideas and Info from one to another!

- ✓ Needs Approval

