

# MIGRANT & SEASONAL HEAD START

LITTLE  
BROTHER

**ANNUAL REPORT  
2022-23**



Great Lakes  
COMMUNITY ACTION  
PARTNERSHIP

**Our mission:**

**We create partnerships and opportunities to help individuals, families and communities thrive.**



**This report is prepared to comply with the Head Start Reauthorization Act of 2007,  
Administrative Requirements and Standards Sec. 644 [42 U.S.C. 9839 (a)(2)]**



# Welcome

GLCAP's Early Childhood Program has successfully provided comprehensive child development services for low-income children, ages birth through five, and their families since 1965. Services include education, nutrition, health, medical, dental, parent involvement, and social services.

The purpose of the GLCAP Migrant Seasonal Head Start (MSHS) program is to promote the school readiness of low-income children from families working in agriculture by enhancing their cognitive, social, and emotional development in two ways:

1. The learning environment will support children's growth in language, literacy, mathematics, science, social emotional development, creative arts, physical skills, and approaches to learning.
2. Each family will be provided with health, educational, nutritional, social, and other services when necessary based on the family's needs assessment.

GLCAP is funded to serve 324 MSHS children throughout Ohio. Program options available to these children include full-day and full-year, and full-day, part-year in direct-operated settings.



# MSHS Center Locations

## CLARK COUNTY

**GLCAP New Carlisle MSHS**  
476 North Dayton-Lakeview Drive  
New Carlisle, OH 45344

## HENRY COUNTY

**GLCAP Napoleon MSHS**  
910 Third Street  
Napoleon, OH 43545

## RICHLAND COUNTY

**GLCAP Shiloh MSHS**  
26 Mechanic Street  
Shiloh, OH 44878

## SANDUSKY COUNTY

**GLCAP Fremont MSHS**  
1499 N. River Road  
Fremont, OH 43420





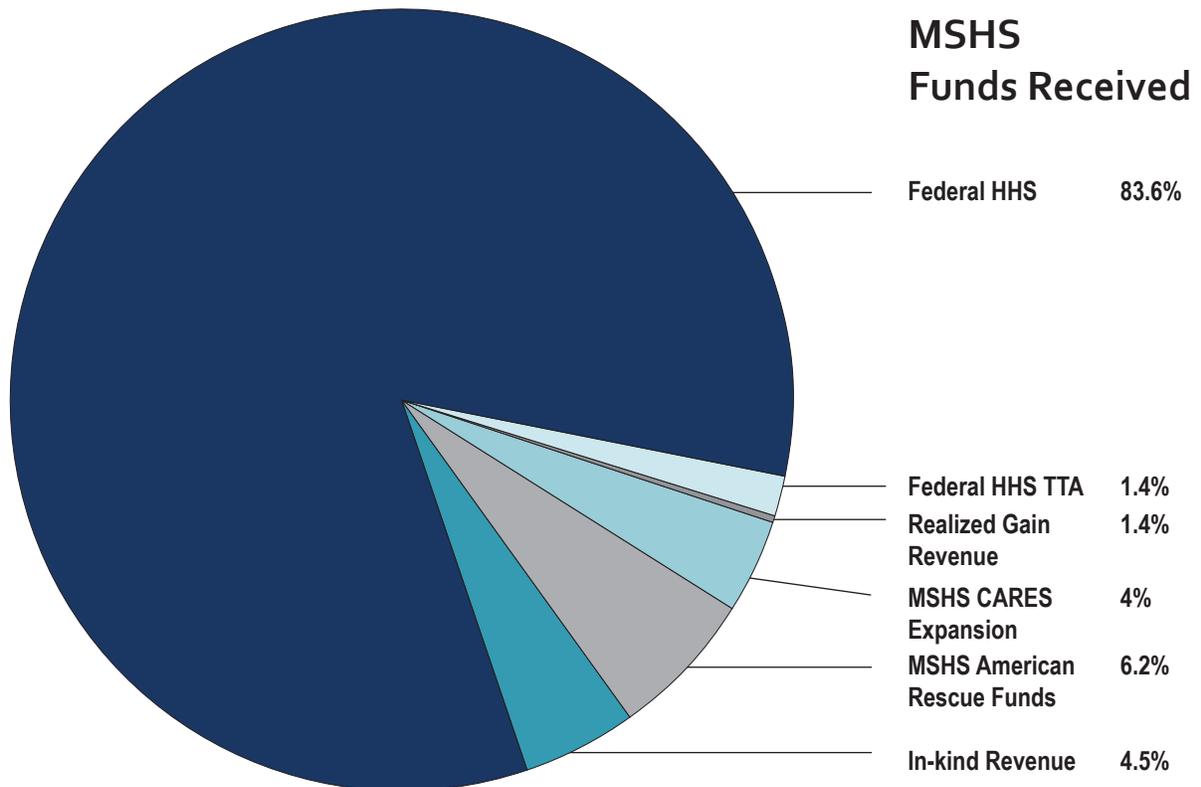
# Revenue

All figures from fiscal year Sept. 2022- July 2023

## MSHS

Category	Budget Program	Revenue Program	Percent of Total
Federal Revenue — HHS	5,759,232	5,223,337	83.6%
Federal Revenue — HHS TTA	86,724	76,724	1.4%
Realized Gain Revenue	-	18,300	0.3%
MSHS CARES Expansion	252,119	252,119	4%
MSHS American Rescue Funds	387,666	387,666	6.2%
In-kind Revenue*	271,835	278,555	4.5%
<b>Total Amount</b>	<b>6,757,576</b>	<b>6,246,701</b>	

\*In-kind Waiver Filed through Fiscal Flexibilities due to Public Health Emergency



# Expenditures

All figures from fiscal year Sept. 2022- July 2023

Category	Budget	Expenditures			Percent of Total
	Basic + T&TA	Basic	T&TA	Total	
Personnel	2,657,734	2,339,088	-	2,339,088	41.7%
Fringe Benefits	824,226	661,421	-	661,421	11.8%
Travel	58,358	43,217	43,503	86,720	1.5%
Equipment	-	108,231	-	108,231	1.9%
Supplies	133,718	543,261	-	543,261	9.7%
Contractual	40,000	2,655	-	2,655	<0.1%
Facilities	209,996	553,955	-	553,955	9.9%
Other	1,705,806	766,257	35,274	801,531	14.3%
Direct Costs*	5,629,838	5,018,085	78,777	5,096,862	90.9%
Indirect Costs	487,953	502,107	7,947	510,054	9.1%
<b>Total Amount</b>	<b>6,117,791</b>	<b>5,520,192</b>	<b>86,724</b>	<b>5,606,916</b>	

\*Includes In-kind Expenses

## CARES Act Funding

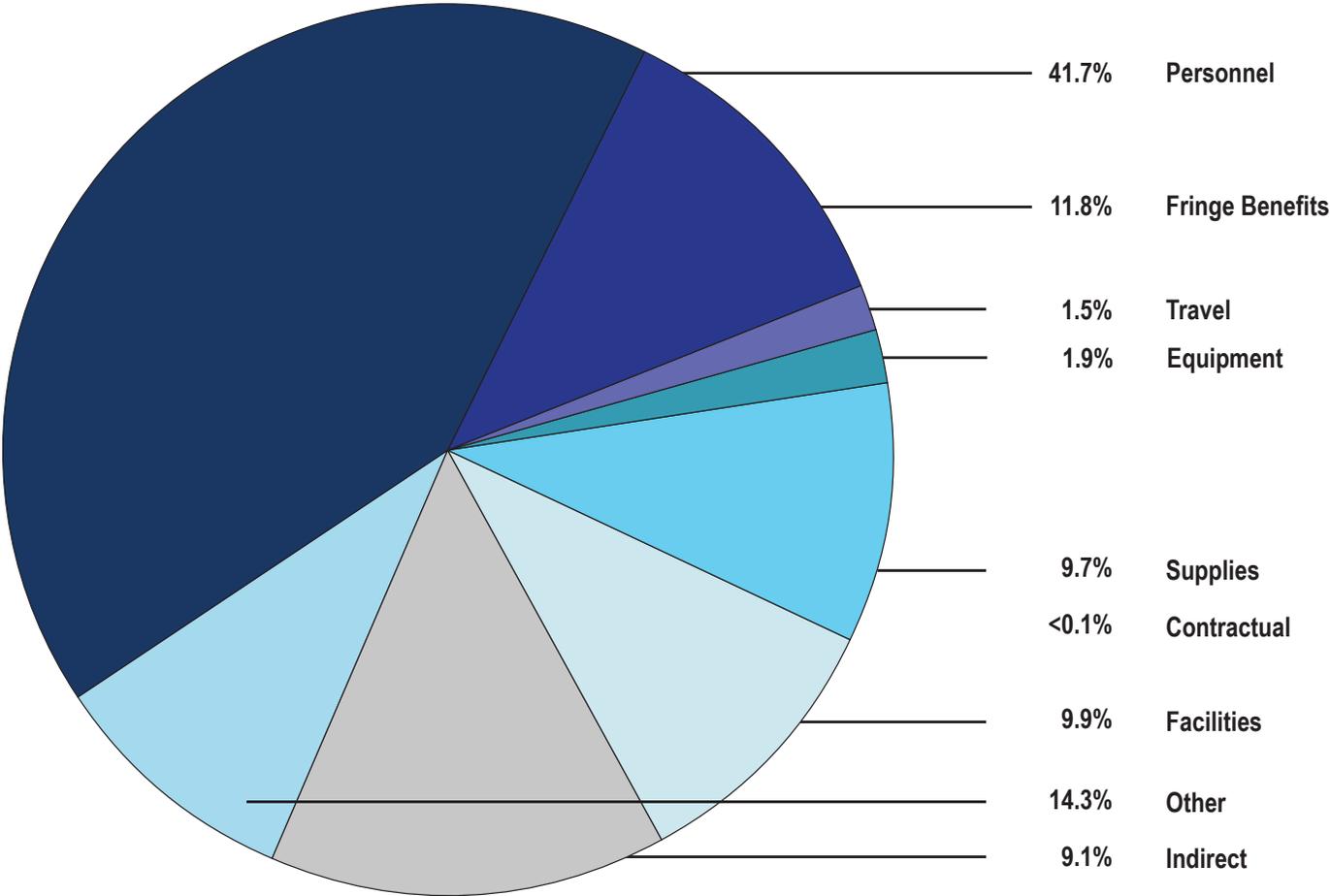
Category	Budget	Expenditures	Percent of Total
Personnel	-	117,000	46.4%
Fringe Benefits	-	16,943	6.7%
Travel	-	-	0%
Equipment	-	21,423	8.5%
Supplies	229,200	4,514	1.8%
Contractual	-	-	0%
Facilities	-	72,054	28.6%
Other	-	1,967	0.8%
Direct Costs*	229,200	233,901	92.8%
Indirect Costs	22,919	18,218	7.2%
<b>Total Amount</b>	<b>252,119</b>	<b>252,119</b>	

## American Rescue Plan Funds

Category	Budget	Expenditures	Percent of Total
Personnel	61,416	179,608	46.3%
Fringe Benefits	23,280	41,355	10.7%
Travel	1,514	249	0.1%
Equipment	-	-	0%
Supplies	59,353	5,516	1.4%
Contractual	65,000	-	0%
Facilities	80,000	115,513	29.8%
Other	61,861	11,110	2.9%
Direct Costs*	352,424	353,351	91.1%
Indirect Costs	35,242	34,315	8.9%
<b>Total Amount</b>	<b>387,666</b>	<b>387,666</b>	



# Migrant Seasonal Head Start Expenditures





# Family Services

## Overview

In school year 2022-2023, GLCAP Migrant Seasonal Head Start program provided services to 183 children and 139 families. The program maintained 56.4% enrollment (as a percentage of funded enrollment) throughout the year. Most of the children served were income-eligible (including children below 100% of poverty line, on public assistance, in foster care, and experiencing homelessness), while others qualified as over-income.

## Medical and Dental Services

Good health and nutrition are essential for learning. The GLCAP Early Childhood program ensures that all children enrolled have timely physical and dental exams and basic health screenings, including hearing, vision, and nutrition, and follow-up referrals to medical and outside providers.

## Family Engagement

From the first meeting with the family, parents are offered the opportunity to be involved with the program. Parents can attend a Parent Café at the center, serve on Policy Coun-

cil, and the Health Advisory Committee. Parents are always welcome to participate in the classroom by helping with or leading activities or projects, planning classroom activities with the teaching staff, and introducing or sharing their culture with the class. There are several ways parents can help the teaching staff: sharing opinions, ideas and thoughts, working on projects at home, communicating with the staff, helping other parents feel welcome, and reinforcing learning at home.

As the child's first and most important teacher, parents have an important role in the program. We reach out to parents for whom English is a second language to help them feel included in activities and meetings by providing interpreters and culturally sensitive activities. Parent Café events allow family members to feel a part of the center as we learn valuable parenting tools and leadership skills. Through the Teaching Strategies Gold Parent Central online assessment tool, parents can view their child's progress and share ideas with their child's teacher.



Category	MSHS
<b>Eligible Children Served</b>	
Completed and verified applications	186
Eligible Children Served	183
<b>Percentage</b>	<b>98.39%</b>

<b>Families Served</b>	125
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**Average Monthly Enrollment**

Site	Months of Service	Average Monthly Enrollment	Funded Enrollment	Percentage of funded
Fremont	6	13	46	21.7%
Napoleon	8	16	32	46.9%
New Carlisle	9	47	120	45.6%
Shiloh	11	49	126	31%

Medical and Dental Services	Number	Percentage
Completed Dental Exams	74	40.44%
Completed Health Exams	132	72.13%

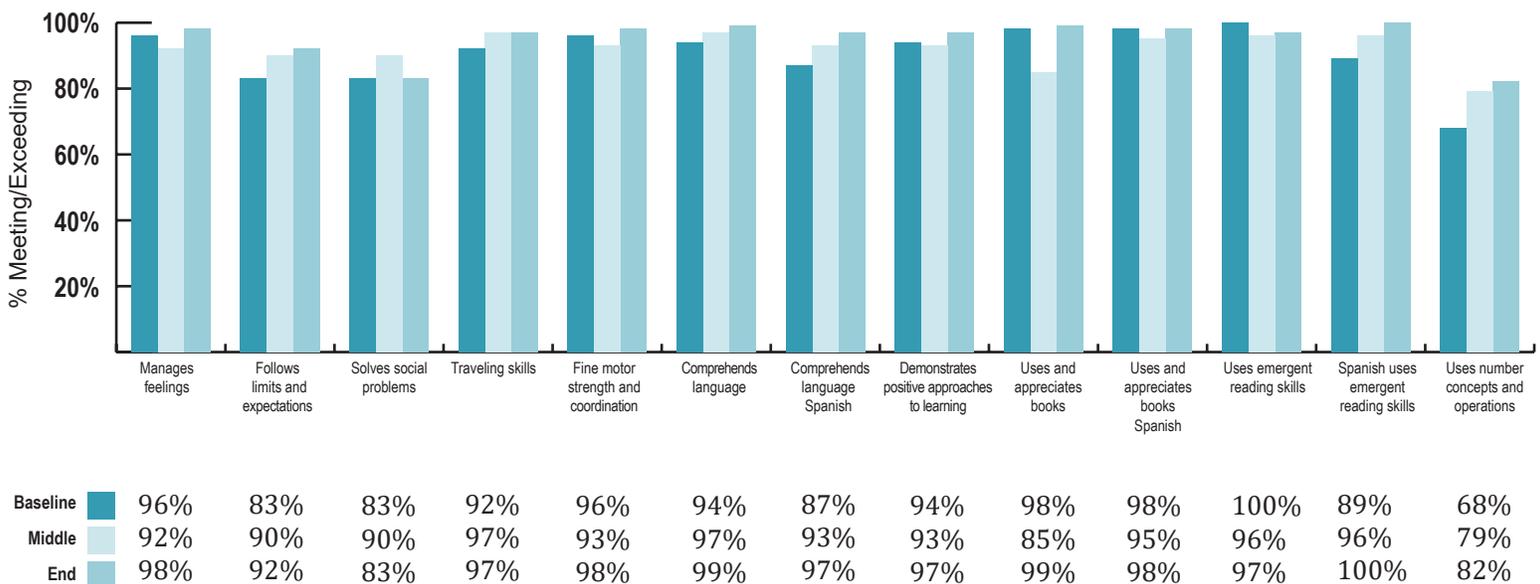
The lack of eligible families in our service area continues to be a challenge.

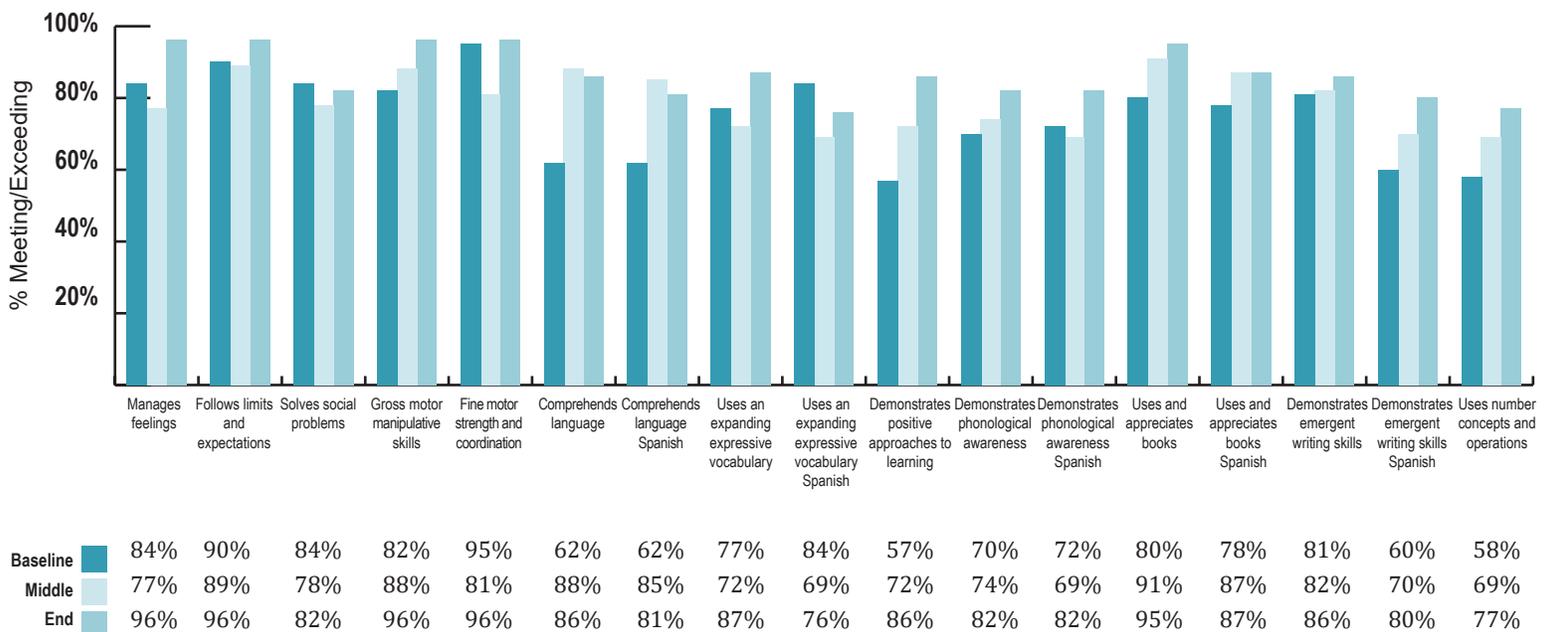


# Preparing for Kindergarten

Children were assessed using the ongoing assessment tool Teaching Strategies GOLD. Teachers observe children frequently throughout the year as they participate in everyday experiences. A minimum of three times a year, teachers evaluate each child's individualized developmental progress through their documentation including but not limited to observation notes, work samples, pictures,

videos and checklist. The following charts demonstrate the percentage of children served at GLCAP during the 2022-2023 program year that were meeting or exceeding widely held developmental expectations for each school readiness goal at the three checkpoints.



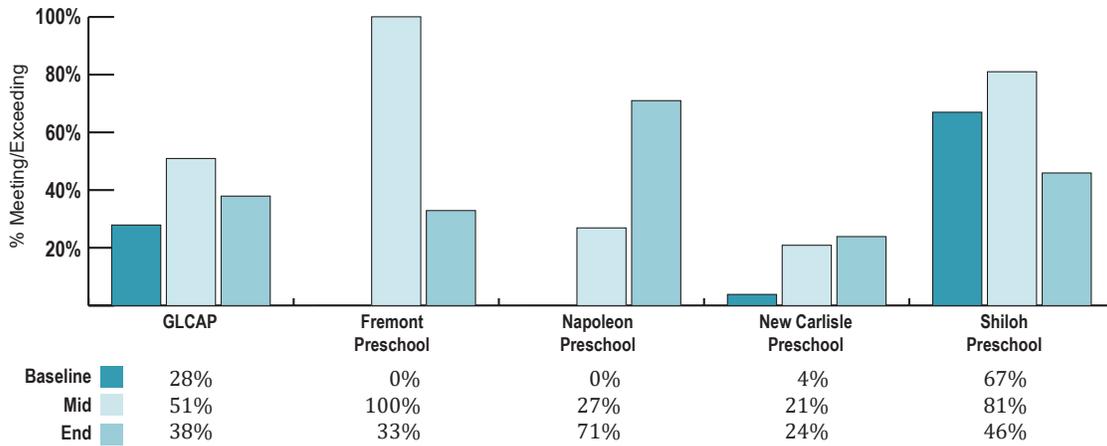


## GLCAP Preschool School Readiness Outcomes 2022-2023

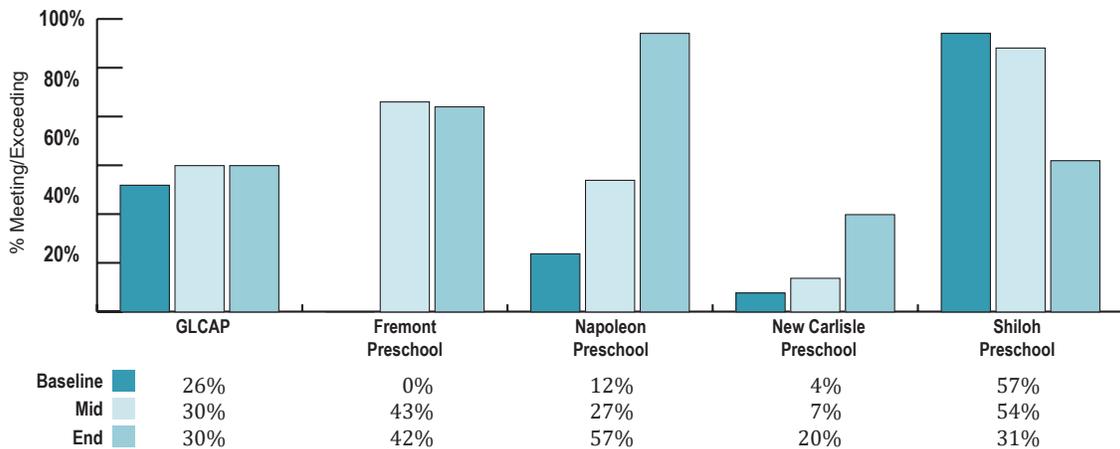


# Learning language

Progress Listening and Understanding English, MSHS 2023



Progress Speaking English, MSHS 2023



Children served through the Migrant & Seasonal Head Start program are predominantly Spanish-speaking, but are assessed in both English and Spanish throughout the program year.

# Quality Assurance

## Independent Audit

An annual independent audit is conducted in compliance with the requirements described in the U.S. Office of Management and Budget Circular A-133. The most recent audit found that GLCAP complied in all material respects with the requirements applicable to each of its major federal programs for the fiscal year ending Sept. 30, 2022. A copy of the independent audit

is available upon request and available on the GLCAP website.

## Office of Head Start Review

A Head Start Focus I monitoring review was conducted from July 17, 2023 to July 19, 2023. The program performance summary report dated August 21, 2023 identified GLCAP was in full compliance with all performance measures.





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