



WSOS Community Action Commission, Inc. & Lucas County Family Council Early Head Start Child Care Partnership Annual Report 2017-2018



WSOS Mission:

We create partnerships and opportunities to help individuals, families and communities thrive.



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This report is prepared to comply with the Head Start Reauthorization Act of 2007,
Administrative Requirements and Standards Sec. 644 [42 U.S.C 9839 (a)(2)]

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Introduction

As part of President Obama’s Early Learning Initiative new funds were made available to infants, toddlers and their families through the Early Head Start Child Care Partnership program. In 2016, WSOS was a recipient of a grant in partnership with Delegate agency, Lucas County Family Council (LCFC), to serve 120 Infants and Toddlers. These grants allow Early Head Start programs to partner with local child care centers serving infants and toddlers from low-income families to expand high quality early learning opportunities. The partnerships support working families by providing a full-day, full-year program so that low-income children have the healthy and enriching early experiences they need to realize their full potential.

Early Head Start Child Care Partnership programs provide comprehensive services that benefit children, families, and teachers, including:

- Health, developmental and behavioral screenings
- Higher health, safety and nutrition standards
- Increased professional development opportunities for teachers
- Increased parent engagement opportunities

WSOS is funded to serve 120 Early Head Start children throughout the Northwest Ohio counties of Wood, Sandusky, Lucas and Seneca. WSOS’s contracted partner sites serve 56 slots and Delegate agency, Lucas County Family Council (LCFC), serves 64 slots.

WSOS & Lucas County Family Council Early Head Start Child Care Partnership Sites

Catholic Club
Educare Academy 2 (Oregon)
Educare Academy 3 (Rossford)
Educare Academy 4 (Starr)
Educare Academy 5 (Lagrange)
Educare Academy 6 (Indiana)
Educare Academy 7 (Jackman)
Educare Academy 10 (Cheyenne)
Hand in Hand



A. Public and Private Funds Received

EHS-CCP WSOS

FY 2017-18 (Aug 17 - July 18)	Budget	Revenue	Percent of Total	2018-2019 Proposed Program Budget
Category	Program	Program		
Federal Revenue - HHS	891,239	886,311	75.0%	885,145
In Kind Revenue**	221,287	121,100	10.3%	221,286
Program Improvement	190,544	173,596	14.7%	
Program Improvement In Kind	47,636	-	0.0%	
Total Amount	1,350,706	1,181,007		1,106,431

** Non-Federal Share waiver submitted to Office of Head Start

EHS-CCP Delegate

FY 2017-2018 (Aug 17 - July 18)	Budget	Revenue	Percent of Total	2018-2019 Proposed Program Budget
Category	Program	Program		
Federal Revenue - HHS	1,100,059	1,079,971	84.4%	1,100,059
In-Kind Revenue **	275,015	199,865	15.6%	275,015
Total Amount	1,375,074	1,279,836		1,375,074

** Non-Federal Share waiver submitted to Office of Head Start

B. Budgetary Expenditures FY 2017-2018

EHS-CCP WSOS

FY 2017-2018 (Aug 17 - July 18)	Budget	Expenditures			Percent of Total	2018-2019 Proposed budget (Basic + T&TA)
		All Funds	Basic and Program Improvement	T&TA		
Personnel	137,051	137,051	-	137,051	11.6%	141,393
Fringe Benefits	67,057	67,057	-	67,057	5.7%	72,145
Travel	17,974	9,848	10,832	20,680	1.8%	17,974
Equipment	-	-	-	-	0.0%	-
Supplies	21,000	4,179	-	4,179	0.4%	23,000
Contractual	510,831	522,770	-	522,770	44.3%	505,780
Facilities	-	4,445	-	4,445	0.4%	-
Other	260,091	146,809	10,642	157,451	13.3%	244,475
Program Improvement	190,544	173,596	-	173,596	14.7%	
Program Improvement In Kind	47,636	-	-	-	0.0%	
Direct Costs*	1,252,184	1,065,755	21,474	1,087,229	92.1%	1,004,767
Indirect Costs	98,522	93,778	-	93,778	7.9%	101,664
Total Amount	1,350,706	1,159,533	21,474	1,181,007		1,106,431

*Includes the amount for In-Kind Expenses

EHS-CCP Delegate

FY 2017-2018 (Aug 17 - July 18)	Budget	Expenditures			Percent of Total	2018-2019 Proposed budget (Basic + T&TA)
		All Funds	Basic	T&TA		
Personnel	282,893	289,316	-	289,316	22.6%	280,330
Fringe Benefits	114,035	117,164	-	117,164	9.2%	111,079
Travel	19,319	-	12,044	12,044	0.9%	12,384
Equipment	-	-	-	-	0.0%	-
Supplies	11,560	4,107	-	4,107	0.3%	7,526
Contractual	570,695	536,698	8,680	545,378	42.6%	579,661
Facilities	-	-	-	-	0.0%	-
Other	376,572	311,131	696	311,827	24.4%	384,094
Direct Costs *	1,375,074	1,258,416	21,420	1,279,836	100.0%	1,375,074
Indirect Costs	-	-	-	-	0.0%	-
Total Amount	1,375,074	1,258,416	21,420	1,279,836		1,375,074

*Includes the amount for In-Kind Expenses

C. Services to Families

In school year 2017/2018 the WSOS Early Head Start Child Care Partnership program sites provided services to 95 children and 85 families and the Lucas County Family Council (LCFC) sites provided services to 123 children and 102 families. The average monthly enrollment was 56 children for WSOS sites and 64 children for Lucas County Family Council sites. Most of the children served were income eligible (including children below 100% of poverty line, on public assistance, foster children, and homeless).

Total Number of Families Served

Program	Served in 2017-2018
WSOS Sites	85
LCFC Sites	102
Total	187

Average Monthly Enrollment

Program	Funded Enrollment	Average Enrollment
WSOS Sites	56	100%
LCFC Sites	64	100%
Total	120	100%

Total Number of Children Served

Program	Funded Enrollment	Served in 2017-2018
WSOS Sites	56	95
LCFC Sites	64	123
Total	120	218

Percentage of Eligible Children Served

Type of Eligibility	WSOS	LCFC	Percentage
Income below 100%	75	87	74%
Public Assistance	4	30	16%
Foster Child	3	2	2%
Homeless	0	2	1%
Income 100%-130%	11	0	5%
Over Income	2	2	2%
Total	95	115	100%

D. Medical and Dental Services

Good health and nutrition are essential for learning. The Early Head Start Child Care Partnership Program ensures that all children enrolled have timely physical exams and basic health screenings, including hearing, vision, health and nutrition and follow-up referrals to medical and outside providers.

	WSOS	LCFC	Percentage of Enrolled Children
Completed Health Exams & Screenings	71	74	66.6%

E. Family Engagement

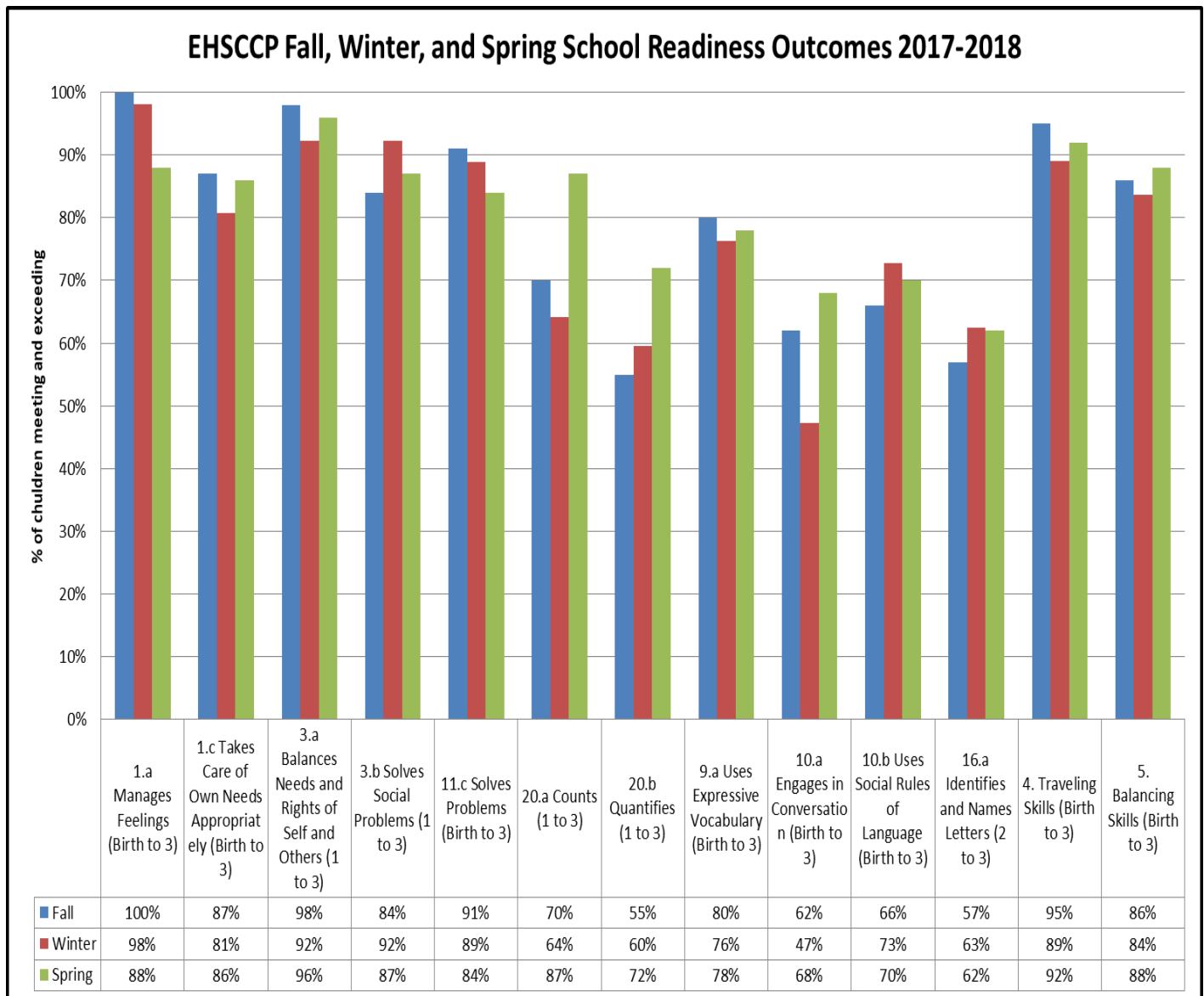
From the first meeting with the family, parents are offered the opportunity to be involved with the program. Parents can attend parent meetings at the center, serve on Policy Council, Policy Committee and Health Advisory Committee. Parents are always welcome to participate in the classroom by helping with or leading activities or projects, planning classroom activities with the teaching staff, and introducing or sharing their culture with the class. There are several ways parents can help the teaching staff: by sharing opinions, ideas and thoughts, working on projects at home, communicating with the staff, helping other parents feel welcome and reinforcing learning at home.

As the child's first and most important teacher, parents have an important role in the program. We reach out to parents for whom English is a second language to help them feel included in activities and meetings by providing interpreters and culturally sensitive activities. Together with regular center committee meetings, there are Family Fun Events monthly for all families in the program. Parents can view their child's progress on a daily basis through Teaching Strategies Gold Parent Central online assessment tool.

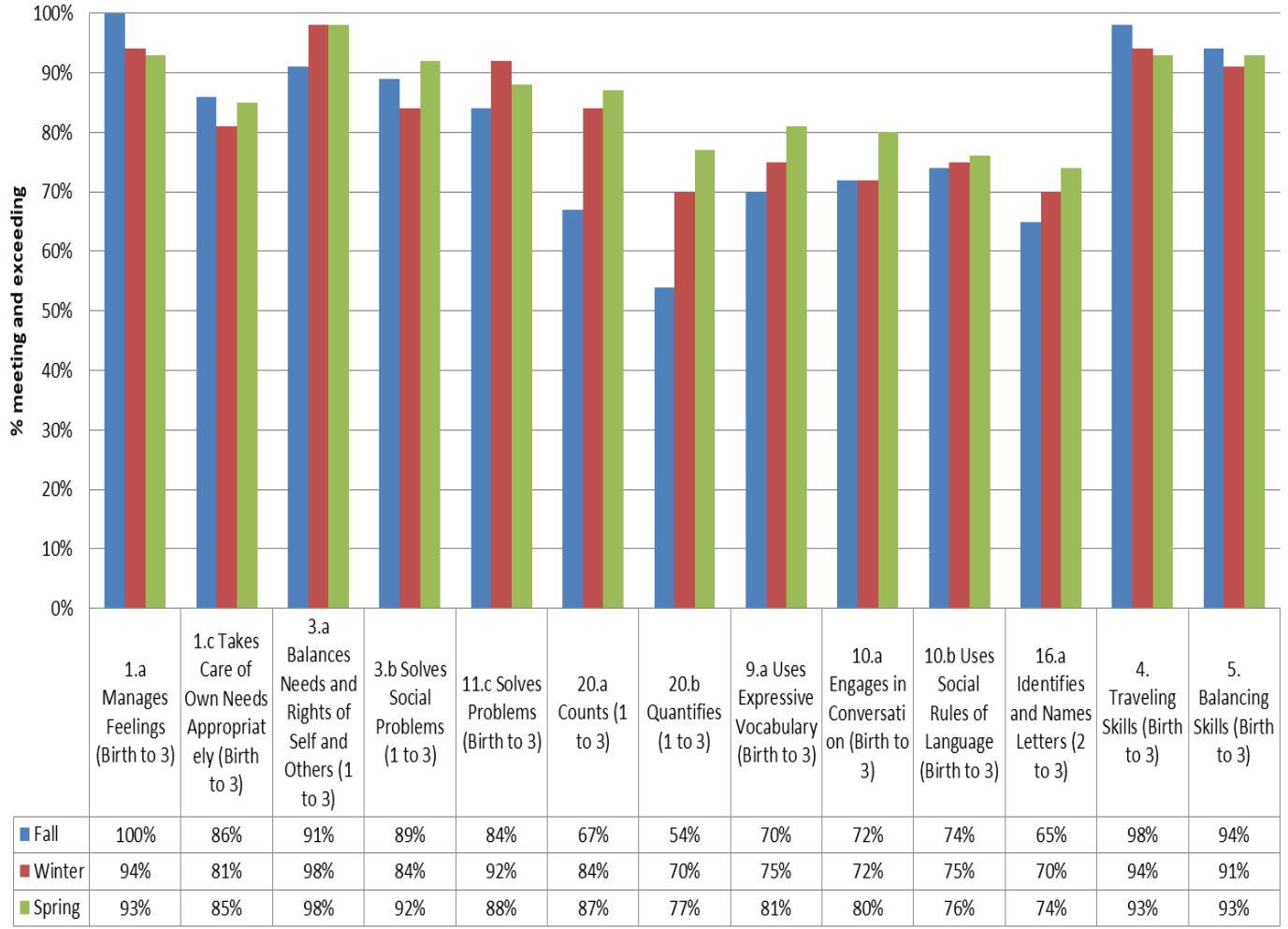


F. Birth to Three School Readiness Preparation

Children were assessed using the ongoing assessment tool *Teaching Strategies GOLD*. Teachers observe children frequently throughout the year as they participate in everyday experiences. A minimum of three times a year, teachers evaluate each child’s individualized developmental progress through their documentation including but not limited to; observation notes, work samples, pictures, videos and checklist. The following chart demonstrates the percentage of children served at WSOS and Lucas County Family Council during the 2017-2018 program year that were meeting or exceeding widely held developmental expectations for each school readiness goal at the three checkpoints.



LCFC Fall, Winter, and Spring 2017-2018 Outcomes



G. Accountability-Quality Assurance and External Review

Monitoring the goals and activities of the Early Head Start Child Care Partnership Program is an ongoing process. Through the use of regular self-assessments, the Office of Head Start Monitoring system, annual fiscal audit, United States Department of Agriculture Child and Adult Care Food Program monitoring visits, and participation in Ohio's Step up to Quality program, WSOS and LCFC utilizes a comprehensive ongoing system for ensuring a quality program.

Office of Head Start Review

The Office of Head Start did not conduct any formal monitoring reviews on the Early Head Start Child Care Partnership Program during the 2017-2018 program year.

Independent Audit

An annual independent audit is conducted in compliance with the requirements described in the US Office of Management and Budget Circular A-133. The most recent audit found that WSOS complied in all material respects with the requirements applicable to each of its major federal programs for the fiscal year ending September 30, 2017 and delegate LCFC did so for the fiscal year ending December 31, 2017. A copy of either agency's Independent Audit is available upon request.

Step up To Quality

Step Up To Quality is a voluntary, quality rating system for early care and education programs. Programs can earn a 1-, 2-, 3-, 4- or 5-Star Rating by meeting the quality benchmarks for the State of Ohio.

WSOS and LCFC are committed to ensuring our young children and families have access to quality care and education. All WSOS & Delegate Agency's contracted sites are currently rated a 5 star, the highest star through Ohio's Step up to Quality rating system.

