



WSOS Community Action Commission, Inc. Head Start Annual Report 2017-2018



Our mission:

We create partnerships and opportunities to help individuals, families and communities thrive.



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Commission
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This report is prepared to comply with the Head Start Reauthorization Act of 2007,
Administrative Requirements and Standards Sec. 644 [42 U.S.C 9839 (a)(2)]

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Introduction

WSOS Early Childhood program has successfully provided comprehensive child development services for low-income children, ages birth through five, and their families since 1965. Services include education, nutrition, health, medical, dental, parent involvement and social services. Over 900 children receive services from WSOS each program year.

The purpose of the WSOS Early Childhood program is to promote the school readiness of low-income children by enhancing their cognitive, social and emotional development in two ways:

1. The learning environment will support children's growth in language, literacy, mathematics, science, social emotional development, creative arts, physical skills and approaches to learning.
2. Each family will be provided with health, educational, nutritional, social, and other services when necessary based on the family's needs assessment.

WSOS is funded to serve 731 Head Start children throughout the Northwest Ohio counties of Wood, Sandusky, Ottawa and Seneca. Program options available to these children include full-day, full-year, part-day, and full day all in center-based settings and home-based. WSOS is funded to serve 60 Early Head Start children throughout the counties of Sandusky, Ottawa and Seneca. Program options available to these children include home-based and childcare.

WSOS Head Start Contracted Sites
Angie's Angels Educare Academy 3 (Rossford) Imaginative Beginnings Little Wonders Rainbow Acres (Oak Harbor) Sandusky County YMCA



A. Public and Private Funds Received

Head Start Preschool

FY 2017-2018 (Aug 17-July 18)	Budget	Revenue	Percent of Total	2018-2019 Proposed Program Budget
Category	Program**	Program		
Federal Revenue - HHS	6,029,860	6,029,860	70.5%	6,029,860
Federal Revenue - TANF	50,000	62,412	0.7%	60,000
USDA Revenue*	306,937	384,101	4.5%	280,680
Private Contracts (ECE)	846,240	846,240	9.9%	846,240
Parent Fees and Co-Pays	10,800	13,802	0.2%	12,000
Program Improvement	-	-	0.0%	-
In Kind Revenue*	809,553	1,212,201	14.2%	1,507,565
Total Amount	8,053,390	8,548,616		8,736,345

*Includes the combined amount for Head Start and Early Head Start

Early Head Start

FY 2017-2018 (Aug 17-July 18)	Budget	Revenue	Percent of Total	2018-2019 Proposed Program Budget
Category	Program	Program		
Federal Revenue - HHS	593,307	593,307	90.8%	593,307
Federal Revenue - TANF	35,000	53,368	8.2%	50,000
Parent Fees and Co-Pays	10,800	6,688	1.0%	6,500
Program Improvement	-	-	0.0%	-
Total Amount	639,107	653,363		649,807

B. Budgetary Expenditures FY 2018

Head Start Preschool

FY 2017-2018 (Aug 17-July 18)	Budget	Expenditures			Percent of Total	2018-2019 Proposed budget (Basic + T&TA)
Category	Basic + T&TA	Basic**	T&TA	Total		
Personnel	3,120,442	3,008,497	-	3,008,497	35.2%	3,440,640
Fringe Benefits	1,719,871	1,556,390	-	1,556,390	18.2%	1,573,405
Travel	76,350	68,336	8,796	77,132	0.9%	56,350
Equipment	-	-	-	-	0.0%	-
Supplies	408,784	585,373	-	585,373	6.8%	92,865
Contractual	292,960	314,433	-	314,433	3.7%	1,108,460
Facilities	300,134	285,538	-	285,538	3.3%	475,897
Other	1,351,962	1,905,050	52,064	1,957,114	22.9%	1,253,850
Direct Costs*	7,270,503	7,723,617	60,860	7,784,477	91.1%	8,001,467
Indirect Costs	782,887	764,139	-	764,139	8.9%	734,878
Total Amount	8,053,390	8,487,756	60,860	8,548,616		8,736,345

*Includes the combined amount for Head Start and Early Head Start USDA and In-Kind Expenses

Early Head Start

FY 2017-2018 (Aug 17-July 18)	Budget	Expenditures			Percent of Total	2018-2019 Proposed budget (Basic + T&TA)
Category	Basic + T&TA	Basic	T&TA	Total		
Personnel	271,456	317,306	-	317,306	48.6%	307,424
Fringe Benefits	150,159	170,146	-	170,146	26.0%	154,354
Travel	18,600	16,091	5,086	21,177	3.2%	16,200
Equipment	-	-	-	-	0.0%	-
Supplies	18,800	8,822	-	8,822	1.4%	18,600
Contractual	-	-	-	-	0.0%	-
Facilities	-	-	-	-	0.0%	-
Other	106,498	59,550	8,821	68,371	10.5%	85,127
Direct Costs	565,513	571,915	13,907	585,822	89.7%	581,705
Indirect Costs	73,594	67,541	-	67,541	10.3%	68,102
Total Amount	639,107	639,456	13,907	653,363		649,807

C. Services to Families

In school year 2017/2018, WSOS Early Childhood program provided services to 987 children and 875 families. The average monthly enrollment was 731 for Head Start and 61 for Early Head Start. The program maintained 100% enrollment (as a percentage of funded enrollment) throughout the year. Most of the children served were income eligible (including children below 100% of poverty line, on public assistance, foster children, and homeless).

Total Number of Families Served

Program	Served in 2017-2018
Head Start	789
Early Head Start	86
Total	875

Percentage of Eligible Children Served

Program	Applications Received	Eligible Children Served	Percentage
Head Start	905	880	97%
Early Head Start	107	107	100%
Total	1012	987	98%

Total Number of Children Served

Program	Funded Enrollment	Served in 2017-2018
Head Start	731	880
Early Head Start	60	107
Total	791	987

Average Monthly Enrollment

Program	Funded Enrollment	Average Enrollment
Head Start	731	100%
Early Head Start	60	100%
Total	791	100%

D. Medical and Dental Services

Good Health and Nutrition are essential for learning. WSOS Early Childhood program ensures that all children enrolled have timely physical and dental exams and basic health screenings, including hearing, vision, health and nutrition; and follow-up referrals to medical and outside providers.

	Head Start	Early Head Start	Percentage of Enrolled Head Start Children	Percentage of Enrolled Early Head Start Children
Completed Dental Exams	734	N/A	83.4%	N/A
Completed Health Exams & Screenings	820	84	93.2%	79%

E. Family Engagement

From the first meeting with the family, parents are offered the opportunity to be involved with the program. Parents can attend parent meetings at the center, serve on Policy Council, and Health Advisory Committee. Parents are always welcome to participate in the classroom by helping with or leading activities or projects, planning classroom activities with the teaching staff, and introducing or sharing their culture with the class. There are several ways parents can help the teaching staff: by sharing opinions, ideas and thoughts, working on projects at home, communicating with the staff, helping other parents feel welcome and reinforcing learning at home.

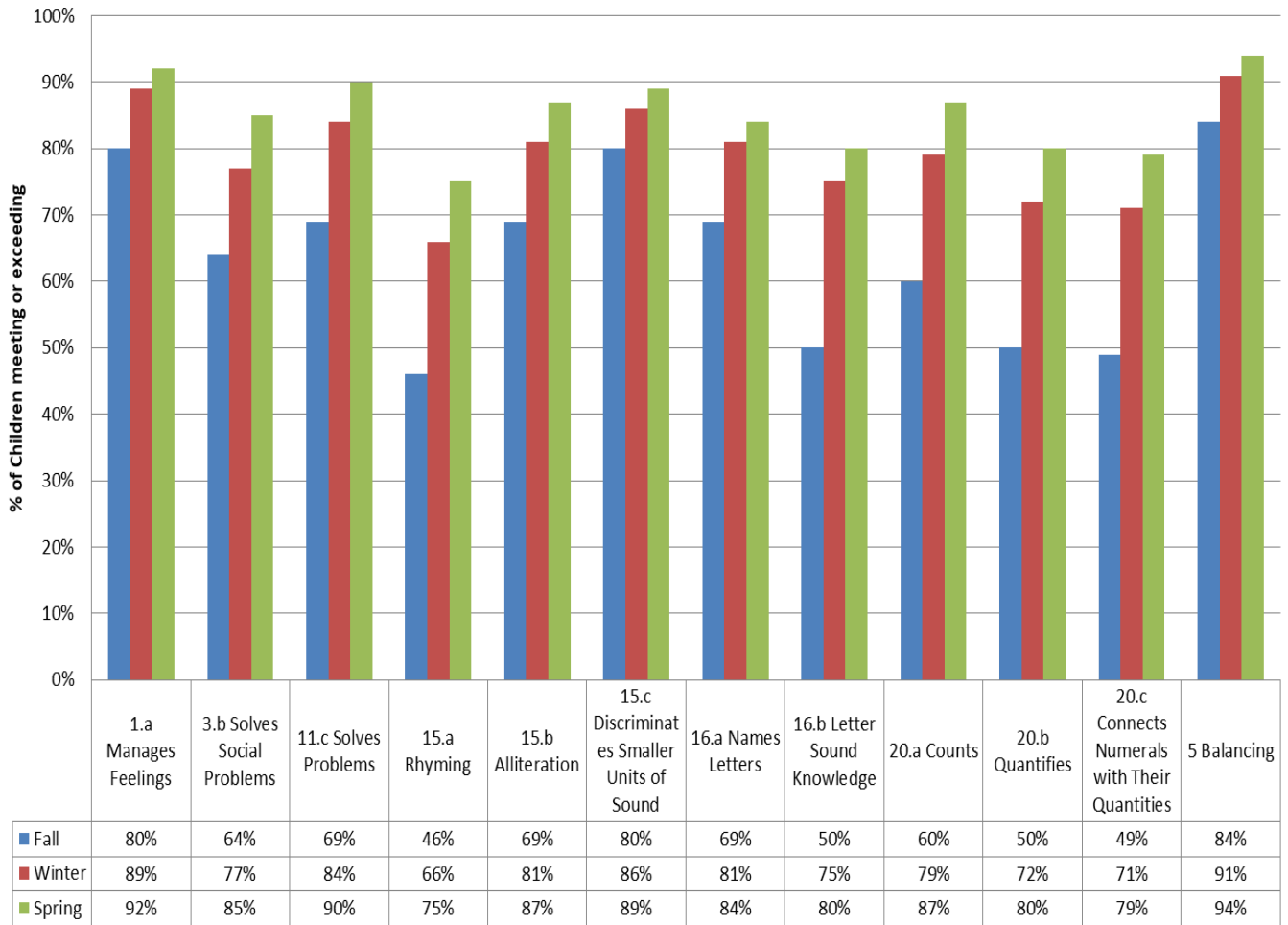
As the child's first and most important teacher, parents have an important role in the program. We reach out to parents for whom English is a second language to help them feel included in activities and meetings by providing interpreters and culturally sensitive activities. Together with regular center committee meetings, there are Family Fun Events monthly for all families in the program. Parents can view their child's progress on a daily basis through Teaching Strategies Gold Parent Central online assessment tool.

F. Birth to Five Preparations for Kindergarten

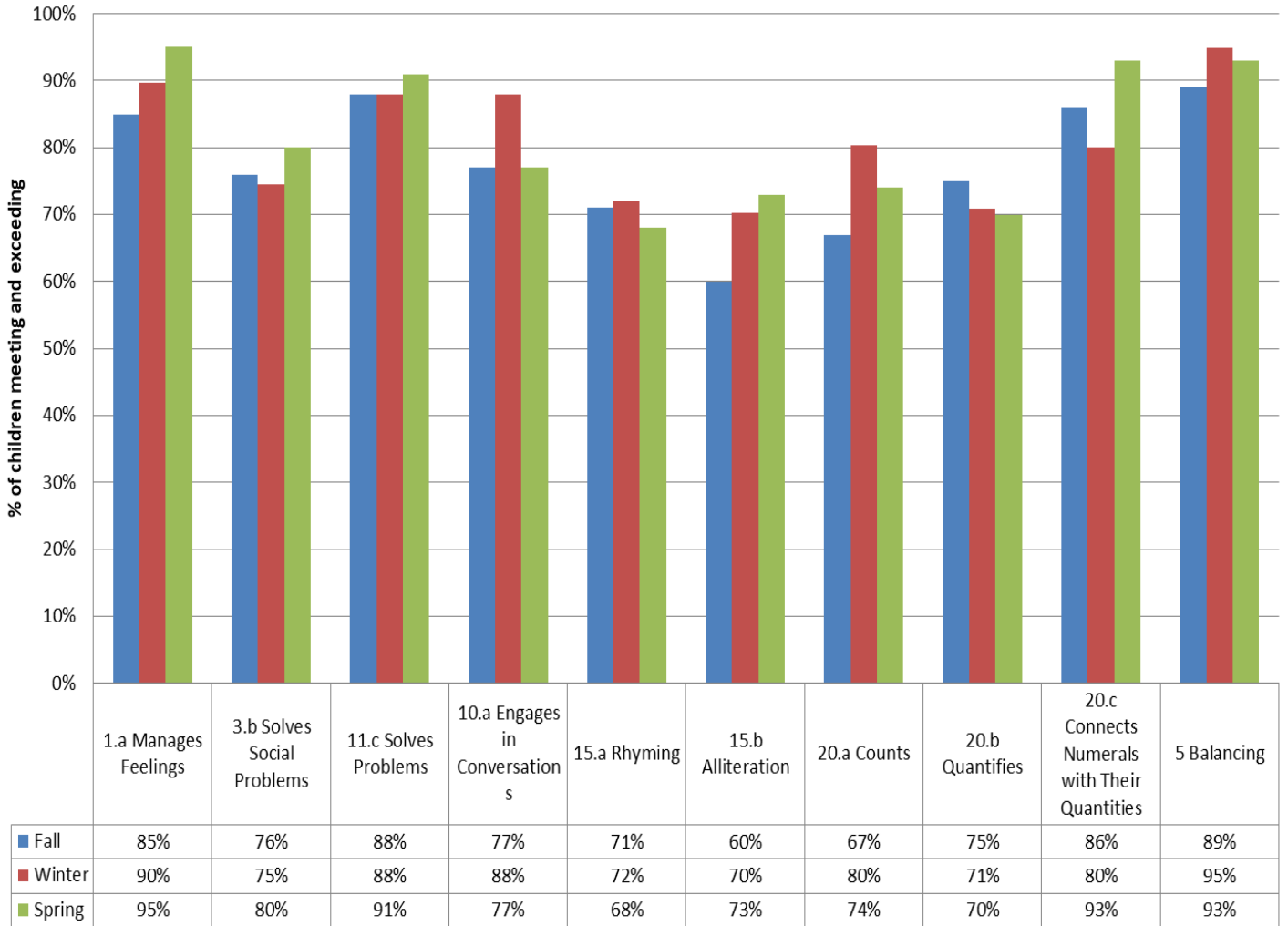
Children were assessed using the ongoing assessment tool *Teaching Strategies GOLD*. Teachers observe children frequently throughout the year as they participate in everyday experiences. A minimum of three times a year, teachers evaluate each child's individualized developmental progress through their documentation including but not limited to; observation notes, work samples, pictures, videos and checklist. The following chart demonstrates the percentage of children served at WSOS during the 2017-2018 program year that were meeting or exceeding widely held developmental expectations for each school readiness goal at the three checkpoints.



WSOS Fall, Winter, and Spring 2017-2018 Head Start School Readiness Outcomes



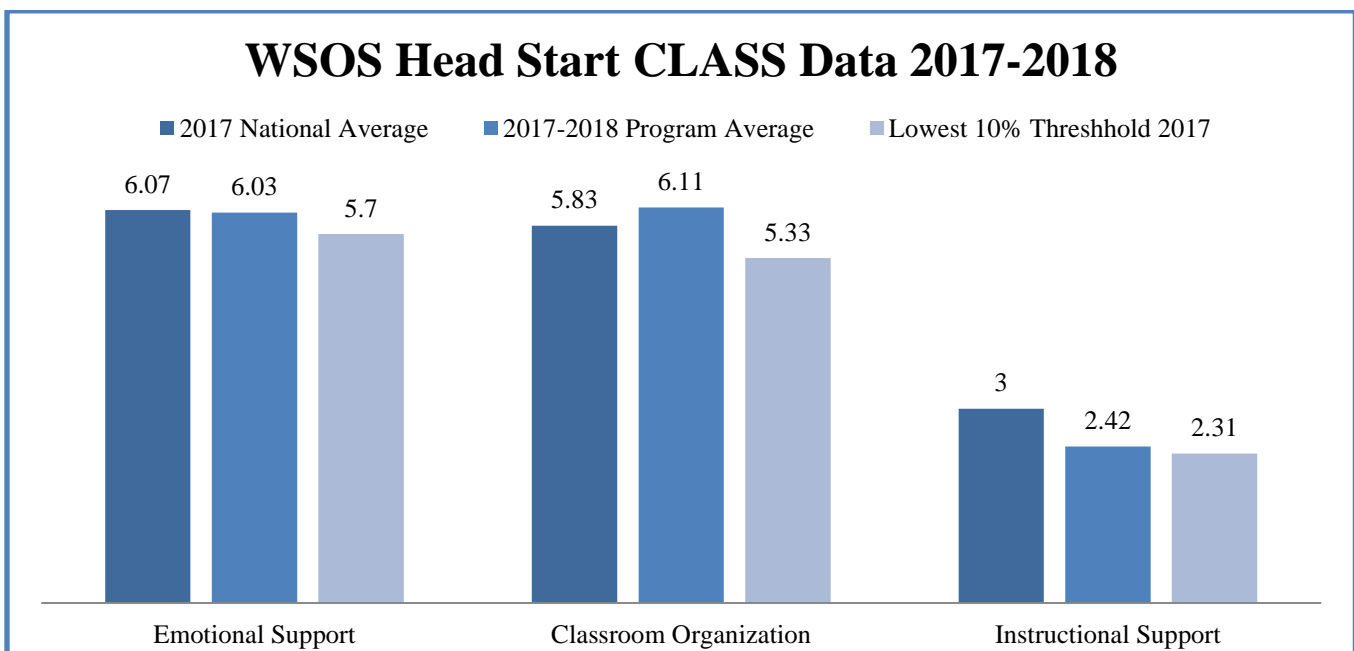
WSOS Early Head Start Fall, Winter, Spring Outcomes 2017-2018



G. CLASS (Classroom Assessment Scoring System)

The Improving Head Start for School Readiness Act of 2007 requires that the Office of Head Start include in the monitoring reviews of Head Start agencies a valid and reliable research-based observational instrument that assesses classroom quality, including the assessment of multiple dimensions of teacher-child interactions that are linked to positive child outcomes and later achievements.

CLASS assesses interactions between children and teachers in three broad domains of classroom quality; Emotional Support, Classroom Organization, and Instructional Support. For each preschool class, trained and certified CLASS reviewers conduct two 20 minute observations and score at the dimension level using a 7-point scale at the end of each observational cycle. The Improving Head Start for School Readiness Act of 2007 requires a minimum score of 4 in Emotional Support, 3 in Classroom Organization and 2 in Instructional support. In addition, grantees must score above the lowest 10% of grantee-level domain scores identified during each monitoring cycle.



H. Accountability-Quality Assurance and External Review

Monitoring the goals and activities of the Early Childhood Program is an ongoing process. Through the use of regular self-assessments, the Office of Head Start Monitoring system, annual fiscal audit, United States Department of Agriculture Child and Adult Care Food Program monitoring visits, and participation in Ohio's Step up to Quality program, and National Accreditation for Education of Young Children. WSOS Early Childhood program is able to maintain a high quality program and participate in continuous improvement and National Accreditation for Education of Young Children.

Office of Head Start Review

The Office of Head Start conducted a monitoring review on 2/20/18 to determine whether a previously identified finding had been corrected. Based on information gathered through review, the Office of Head Start closed the previously identified finding.

Independent Audit

An annual independent audit is conducted in compliance with the requirements described in the US Office of Management and Budget Circular A-133. The most recent audit found that WSOS complied in all material respects with the requirements applicable to each of its major federal programs for the fiscal year ending September 30, 2017. A copy of the Independent Audit is available upon request.

Step up To Quality

Step Up To Quality is a voluntary, quality rating system for early care and education programs. Programs can earn a 1-, 2-, 3-, 4- or 5-Star Rating by meeting the quality benchmarks for the State of Ohio.

Step Up To Quality means:

- Fewer children per classroom
- Quality Teacher Training and Preparation
- A more comprehensive early education experience for your child
- A focus on continuous improvement



WSOS is committed to ensuring our young children and families have access to quality care and education. All WSOS sites except one are rated a 5 star, the highest star through Ohio's Step up to Quality rating system and one has a 3 Star rating. Three out of six contracted sites are currently 5 Star rated; 1 has a 4 Star rating; and 2 have a 3 Star rating. Nine out of ten WSOS sites received National Accreditation through the National Association for the Education of Young Children (NAEYC).

NAEYC Accreditation of programs for young children represents the mark of quality in early childhood education. NAEYC accredited programs invest in early childhood education because they believe in the benefits to children and families. Early childhood experiences from birth to age 8 have an enormous impact on children's lifelong learning and positively contribute to their health and development. Early childhood education programs with the mark of quality benefit children with greater readiness for and success in school.

