



WSOS Community Action Commission, Inc. & Lucas County Family Council Early Head Start Child Care Partnership Annual Report 2016-2017



WSOS Mission:

We create partnerships and opportunities to help individuals, families and communities thrive.



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This report is prepared to comply with the Head Start Reauthorization Act of 2007,
Administrative Requirements and Standards Sec. 644 [42 U.S.C 9839 (a)(2)]

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Introduction

As part of President Obama's Early Learning Initiative new funds were made available to some infants and toddlers through the Early Head Start Child Care Partnership program. In 2016, WSOS was a recipient of a grant in partnership with Delegate agency Lucas County Family Council (LCFC) to serve 120 Infant and Toddlers. These grants allow Early Head Start programs to partner with local child care centers serving infants and toddlers from low-income families to expand high quality early learning opportunities to infants and toddlers. The partnerships support working families by providing a full-day, full-year program so that low-income children have the healthy and enriching early experiences they need to realize their full potential.

Early Head Start Child Care Partnership programs provide comprehensive services that benefit children, families, and teachers, including:

- Health, developmental and behavioral screenings
- Higher health, safety and nutrition standards
- Increased professional development opportunities for teachers
- Increased parent engagement opportunities

WSOS is funded to serve 120 Early Head Start children throughout the Northwest Ohio counties of Wood, Sandusky, Lucas and Seneca. WSOS's contracted partner sites serve 56 slots and Delegate agency, Lucas County Family Council (LCFC), serves 64 slots in Lucas County.

WSOS & Lucas County Family Council Early Head Start Child Care Partnership Sites

Catholic Club

Educare Academy 2 (Oregon)

Educare Academy 3 (Rossford)

Educare Academy 4 (Starr)

Educare Academy 5 (Lagrange)

Educare Academy 6 (Indiana)

Educare Academy 9 (Laskey)

Educare Academy 10 (Cheyenne)

Grannie Thomas Learning Center Rossford (August 1, 2016 - July 31, 2017)

Grannie Thomas Learning Center Monroe Street (August 1, 2016 - July 31, 2017)

Hand in Hand



A. Public and Private Funds Received

EHS-CCP WSOS

FY 2016-17 (Aug 16 - July 17)	Budget	Revenue	Percent of Total	2017-18 Proposed Program Budget
Category	Program	Program		
Federal Revenue - HHS	861,474	876,673	89.2%	876,594
In Kind Revenue**	215,369	106,301	10.8%	219,149
Total Amount	1,076,843	982,974		1,095,743

** Non-Federal Share waiver submitted to Head Start

EHS-CCP Delegate

FY 2016-17 (Aug 16 - July 17)	Budget	Revenue	Percent of Total	2017-18 Proposed Program Budget
Category	Program	Program		
Federal Revenue - HHS	1,093,285	1,093,285	82.1%	1,093,285
Carry Over	189,545	159,910	12.0%	-
In-Kind Revenue **	320,708	78,381	5.9%	273,321
Total Amount	1,603,538	1,331,576		1,366,606

** Non-Federal Share waiver submitted to Head Start

B. Budgetary Expenditures FY 2016-2017

EHS-CCP WSOS

FY 2016-17 (Aug 16 - July 17)	Budget	Expenditures			Percent of Total	2017-18 Proposed budget (Basic + T&TA)
Category	All Funds	Basic	T&TA	Total		
Personnel	197,109	197,109	-	197,109	20.1%	130,957
Fringe Benefits	104,031	104,031	-	104,031	10.6%	67,057
Travel	17,974	15,253	8,994	24,247	2.5%	17,974
Equipment	-	-	-	-	0.0%	-
Supplies	34,800	36,399	-	36,399	3.7%	23,500
Contractual	364,900	361,737	-	361,737	36.8%	505,780
Facilities	-	23,948	-	23,948	2.4%	6,600
Other	261,225	131,383	12,480	143,863	14.6%	245,353
Direct Costs*	980,039	869,860	21,474	891,334	90.7%	997,221
Indirect Costs	96,804	91,640	-	91,640	9.3%	98,522
Total Amount	1,076,843	961,500	21,474	982,974		1,095,743

*Includes the amount for In-Kind Expenses

EHS-CCP Delegate						
FY 2016-17 (Aug 16 - July 17)	Budget	Expenditures			Percent of Total	2017-18 Proposed budget
Category	All Funds	Basic and Carry Over	T&TA	Total		
Personnel	276,893	287,997	-	287,997	21.6%	276,893
Fringe Benefits	113,261	106,757	-	106,757	8.0%	113,261
Travel	19,319	-	11,392	11,392	0.9%	19,319
Equipment	-	-	-	-	0.0%	-
Supplies	11,560	10,167	-	10,167	0.8%	11,560
Contractual	570,695	553,209	13,113	566,322	42.5%	570,695
Facilities	-	-	-	-	0.0%	-
Carry Over	189,545	159,910		159,910	12.0%	-
Other	422,265	187,793	1,238	189,031	14.2%	374,878
Direct Costs *	1,603,538	1,305,833	25,743	1,331,576	100.0%	1,366,606
Indirect Costs	-	-	-	-	0.0%	-
Total Amount	1,603,538	1,305,833	25,743	1,331,576		1,366,606

*Includes the amount for In-Kind Expenses

C. Services to Families

In school year 2016/2017, WSOS Early Head Start Child Care Partnership program sites provided services to 109 children and 98 families and the Lucas County Family Council (LCFC) sites provided services to 115 children and 91 families. The average monthly enrollment was 55 children for WSOS sites and 63 children for Lucas County Family Council sites. The WSOS program was below funded enrollment for a period of time while transitioning from a partner who chose to end their contract to a new partner. Most of the children served were income eligible (including children below 100% of poverty line, on public assistance, foster children, and homeless).

Total Number of Families Served

Program	Served in 2016-2017
WSOS Sites	98
LCFC Sites	91
Total	189

Average Monthly Enrollment

Program	Funded Enrollment	Average Enrollment
WSOS Sites	56	96.5%
LCFC Sites	64	99.5%
Total	120	99%

Total Number of Children Served

Program	Funded Enrollment	Served in 2016-2017
WSOS Sites	56	109
LCFC Sites	64	115
Total	120	224

Percentage of Eligible Children Served

Type of Eligibility	WSOS	LCFC	Percentage
Income below 100%	86	85	76%
Public Assistance	2	18	9%
Foster Child	2	2	2%
Homeless	0	6	3%
Income 100%-130%	13	0	6%
Over Income	6	4	4%
Total	109	115	100%

D. Medical and Dental Services

Good health and nutrition are essential for learning. The Early Head Start Child Care Partnership Program ensures that all children enrolled have timely physical exams and basic health screenings, including hearing, vision, health and nutrition and follow-up referrals to medical and outside providers.

	WSOS	LCFC	Percentage of Enrolled Children
Completed Health Exams & Screenings	74	79	68.3%



E. Family Engagement

From the first meeting with the family, parents are offered the opportunity to be involved with the program. Parents can attend parent meetings at the center, serve on Policy Council, Policy Committee and Health Advisory Committee. Parents are always welcome to participate in the classroom by helping with or leading activities or projects, planning classroom activities with the teaching staff, and introducing or sharing their culture with the class. There are several ways parents can help the teaching staff: by sharing opinions, ideas and thoughts, working on projects at home, communicating with the staff, helping other parents feel welcome and reinforcing learning at home.

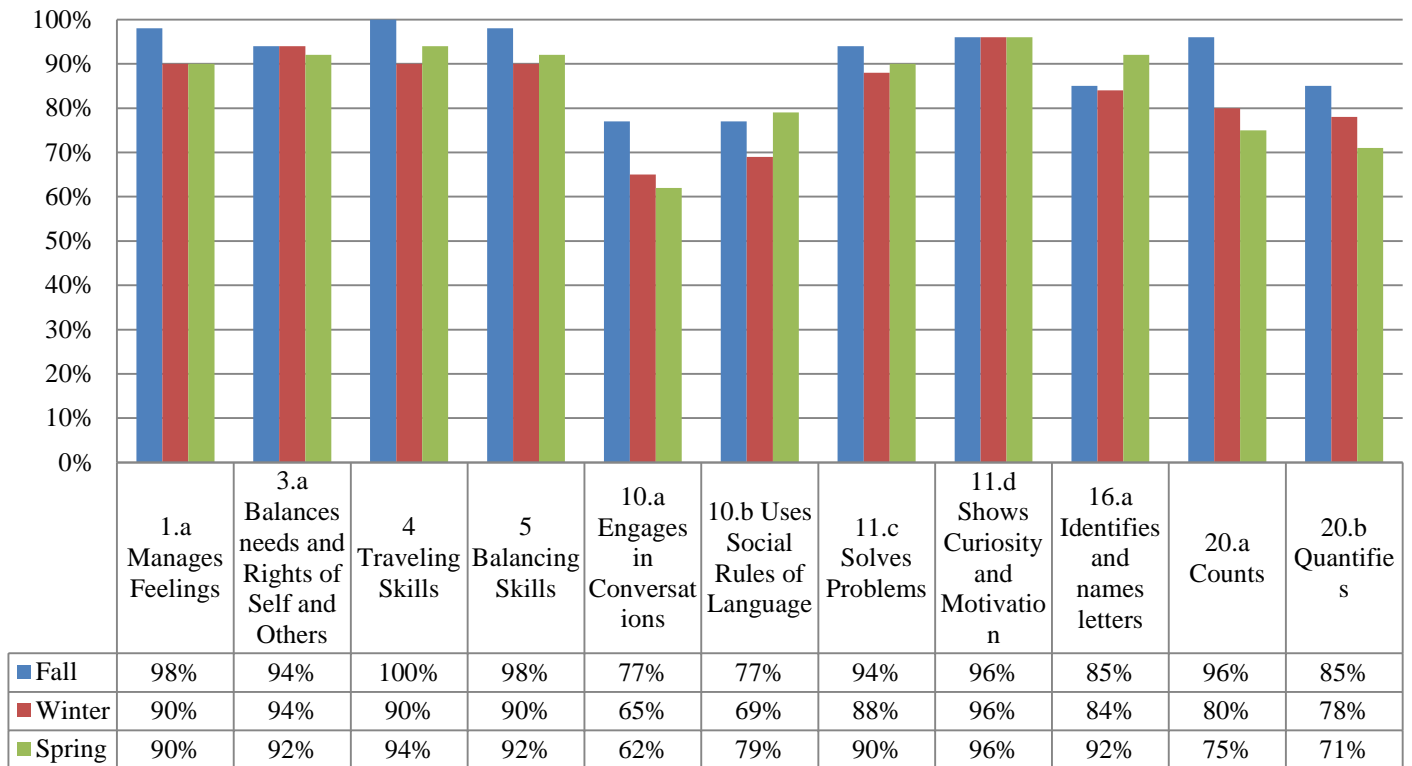
As the child's first and most important teacher, parents have an important role in the program. We reach out to parents for whom English is a second language to help them feel included in activities and meetings by providing interpreters and culturally sensitive activities. Together with regular center committee meetings, there are Family Fun Events monthly for all families in the program. Parents can view their child's progress on a daily basis through Teaching Strategies Gold Parent Central online assessment tool.



F. Birth to Three School Readiness Preparation

Children were assessed using the ongoing assessment tool *Teaching Strategies GOLD*. Teachers observe children frequently throughout the year as they participate in everyday experiences. A minimum of three times a year, teachers evaluate each child's individualized developmental progress through their documentation including but not limited to; observation notes, work samples, pictures, videos and checklist. The following chart demonstrates the percentage of children served at WSOS and Lucas County Family Council during the 2016-2017 program year that were meeting or exceeding widely held developmental expectations at each of the three checkpoints.

Fall, Winter, and Spring School Readiness Outcomes EHS CCP 2016-2017



G. Accountability-Quality Assurance and External Review

Monitoring the goals and activities of the Early Head Start Child Care Partnership Program is an ongoing process. Through the use of regular self-assessments, the Office of Head Start Monitoring system, annual fiscal audit, United States Department of Agriculture Child and Adult Care Food Program monitoring visits, and participation in Ohio's Step up to Quality program, WSOS and LCFC utilizes a comprehensive ongoing system for ensuring a quality program.

Office of Head Start Review

The Office of Head Start did not conduct any formal monitoring reviews on the Early Head Start Child Care Partnership Program during the 2016-2017 program year.

Independent Audit

An annual independent audit is conducted in compliance with the requirements described in the US Office of Management and Budget Circular A-133. The most recent audit found that WSOS complied in all material respects with the requirements applicable to each of its major federal programs for the fiscal year ending September 30, 2016 and delegate LCFC did so for the fiscal year ending December 31, 2016. A copy of either agency's Independent Audit is available upon request.

Step up To Quality

Step Up To Quality is a voluntary, quality rating system for early care and education programs. Programs can earn a 1-, 2-, 3-, 4- or 5-Star Rating by meeting the quality benchmarks for the State of Ohio.

WSOS and LCFC are committed to ensuring our young children and families have access to quality care and education. All WSOS contracted sites are currently rated a 5 star, the highest star through Ohio's Step up to Quality rating system. Three of the five Delegate Agency's contracted sites currently have a 5 Star rating, 1 has a 4 Star rating and 1 has a 3 Star rating. LCFC is supporting all its sites in reaching a 5 star rating.

